**AGENDA FOR EMPLOYERS’ SKILLS AND EDUCATION BOARD MEETING ON 19 JANUARY 2021**

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 15 December and respond to any issues raised during meetings of key groups held since last Board meeting
* Review progress on the update of the labour market assessment and the refresh of the Skills Report.
* Receive an update on Local Growth Fund skills investments
* Receive an update on the planned pilot work with Jobcentre Plus to support more long-term unemployed people in Ellesmere Port, Crewe and North Warrington into work
* Consider the invitation to bid for a skills bootcamp
* Provide views on the Jobs Portal and future funding

**Note the key meetings that have taken place since 15 December**

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| 15 Dec | LEP Board meeting |
| 15 Dec | Cheshire and Warrington Pledge Careers Leaders Meeting to discuss OFSTED and T-Levels |
| 17 Dec | Sustainable and Inclusive Growth Commission ninth meeting |
| 22 Dec | Crewe and Nantwich Pledge Management Group meeting |
| 6 Jan | Consultation with local authorities on Careers Hub plans |
| 7 Jan | Workshop on skills bootcamps |
| 10 Jan | Into Work Board meeting |
| 11 Jan | Workforce Recovery Group meeting |
| 11 Jan | Skills Bootcamp DfE Engagement Meeting with potential providers (national procurement) |
| 11 Jan | Warrington Pledge Management Group meeting |
| 11 Jan | Ellesmere Port and Chester Pledges’ Management Group meeting |
| 12 Jan | Pledge Board meeting |
| 12 Jan | Pledge meeting with career leads in schools |
| 12 Jan | Digital Skills Partnership regional coordinators meeting where Drive Works showcased their work with our Pledge |
| 13 Jan | Jobs Portal User Group meeting |
| 14 Jan | Deadline for submission of business case for funding Cheshire and Warrington Digital Skills Partnership in 2022/23 |
| 17 Jan | Connecting Cheshire Partnership Board meeting |
| 18 Jan | Data and Labour Market Steering Group meeting |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 15 January**

* Welcome to Julia Teale from Mid Cheshire Hospitals NHS Foundation Trust – Julia previously represented Bentley on the Board and was a member of the team who attended the Institute of Technology interview with DfE.
* Also, welcome back Ben Longworth from BAE Systems and Kevin Hutchinson from Sisk (construction)
* List of attendees and apologies (Annex A)
* To note any additional declarations of interest.

**13.35 hrs Note of last meeting and outstanding actions**

* To approve note of last meeting and review updated action list.

**13.45 hrs Feedback from key meetings/activities since last Employers’ Skills and Education Board**

* Members to note the list of meetings that have taken place since the last Employers’ Skills and Education Board meeting – this is an opportunity to raise any queries about the meetings
* **LEP Board** (Kath Mackay and Nicola Dunbar) 4 minutes - Members were sent the Chief Executive’s report to the December LEP Board meeting
* **Pledge Board** meeting - (Paul Colman) 4 minutes
* **Accelerate** (Kurt Allman and Phil Atkinson) 4 minutes
* **Institute of Technology and Skills Accelerator** (Dhesi) 4 minutes
* **Work Force Development Group and Into Work Board** (Pat) 4 minutes

**14.05 hrs Refresh of Skills Report and Underpinning Labour Market Assessment**

* David Brennan will provide an update on progress to date in the refresh of the Labour Market Assessment
* Pat Jackson and David Brennan will provide an overview of the ‘light touch’ refresh of the Skills Report – an opportunity for Members to suggest any revisions.

14.45 hrs **Local Growth Fund Skills Investments**

* Sarah Williams will provide an update on progress to date

**15.00 hrs Skills Bootcamps**

* Dhesi and Pat to outline the opportunities to bid for funding and get Members views on whether they want to be involved in developing the bid

**15.15 hrs Jobs Portal**

* Sarah to update Members and invite views on the future of the Portal and possible funding

**15.25 hrs Any Other Business and Date of Next Meetings**

* **Date of next meetings** 16 Feb 2022. Alice Choi the Chair of the LEP’s Growth Board is also expected to join this meeting.
* Items for February agenda – update on Career Hub plans?

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 15 DECEMBER 2022 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Nicola Dunbar (Deputy Chair)
* Kurt Allman (University of Chester)
* \*Eleanor Blackburn (Warrington Borough Council)
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Dhesi (Cheshire College South and West – representing the training providers)
* \*Phil Atkinson (Daresbury)
* \*Clare Latham (Cheshire West and Chester)
* \*Lucy Liang (AUE Ltd)
* Maggie Chen
* Sarah Hopkinson (Engie)
* Nicola Johnson (Bentley Motors)
* Kim Hardman (Astra Zeneca)
* Kevin Hutchinson (SISK)
* Cllr James Nicholas (Cheshire East)
* Kevin Hutchinson (SISK)
* Julia Teale Mid Cheshire Health Hospitals NHS Foundation Trust
* Pat Jackson (LEP) \*With voting rights

**Apologies**

**Also attending**

* Ben Longworth (BAE Systems)
* Sarah Williams, David Brennan and Trevor Langston for specific agenda items

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP) and Trevor Langston (LEP)
* Andrew Bridge and Dave Rowlands (CITB)