**CHESHIRE AND WARRINGTON LEP**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 17 OCTOBER 2018**

The main Board meeting will be held between 13.30 and 15.30 hrs at Macclesfield College, Park Lane, Macclesfield SK11 8LF. Current list of attendees and apologies at **Annex A.**

**Tea and coffee will be available from 13.00hrs** when Rachel Kay and her team will welcome us.

At 13.15hrs Trevor Langston will take you on a short tour of the ‘Get Opportunities’ Fair. The fair is being held in the afternoon and is designed to show young people the volunteering opportunities that are available and how volunteering can help to develop the skills employers are seeking.

**Parking** is in front of building or at the back of the building.

You will need a token from reception to get out of the car park at the back of the College building.

Matthew Grant the Principal of Priestley College has invited Board members to join him at 12.30 hrs for a tour of the College and discussion over an informal lunch.

**AGENDA**

**13.00 hrs Arrival and welcome by Rachel Kay and her team.**

**13.10 hrs Short tour of ‘Get Opportunities’ Fair at Macclesfield College**

**13.30 hrs Welcome, introductions and declarations of interest** – note that Elaine Billington from United Utilities will be attending the meeting to get an insight into the work of the Board.

**13.35 hrs Draft note of meeting on 6 September 2018 (Annex B)**

**13.40 hrs Any matters arising that are not on agenda- annotated action list from 6 September meeting attached (Annex C) -** Chair

**13.50 hrs Growth Hub –** Sandra Rothwell

**14.10 hrs Pledge update –** Trevor Langston and Martin Howlett

**14.25 hrs Virtual Institute of Technology update and discussion on the practicalities of delivery –** Charlie Woodcock

**14.45 hrs Digital Skills Partnership –** Pat Jackson

**15.00 hrs Skills Advisory Panels –** Mark Livesey

**15.10 hrs Local Growth Fund**

* Proposed investment criteria for £5M budget – Mark Livesey/Pat Jackson

**15.20 hrs Any Other Business and Date, Format and Venue of next meeting –** Chair

National Apprenticeship Week

**15.30 hrs Close meeting**

**CHESHIRE AND WARRINGTON LEP Annex A**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 17 OCTOBER 2018**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* Clare Hayward
* Paul Taylor (Taylor Business Park)
* Paul Colman (South Cheshire Chamber)
* Julia Teale (Bentley Motors)
* Jim Carroll (Mobica)
* Neil Warren (Jungheinrich)
* James Richards (Network Rail)
* Howard Sloane (Essar Oil)
* Mark Temple (Lloyds Banking Group)
* Phil Atkinson (Daresbury)
* Ian Cotterill (Franklyn Financial Management)
* Elaine Billington (United Utilities)
* Rachel Kay (Macclesfield College – representing the FE Colleges)
* Mark Livesey (LEP)
* Pat Jackson (LEP)
* David Brennan (Advisor to LEP)
* Sandra Rothwell (Advisor to LEP)
* Charlie Woodcock (University of Chester)
* Martin Howlett and Trevor Langston (Pledge Partnership)

**Apologies**

* Jenny Clucas (Cogent)
* Nicola Merriman (National Skills Academy Nuclear)