



**Cheshire and Warrington Local Enterprise Partnership
Finance and Audit Committee**

Tuesday 15th December 2020, 15:00pm – 17:00pm

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

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Phone Conference ID: 272 726 995#

AGENDA

Agenda Item		Lead	Timings
1	Welcome, introductions and apologies	Chair	
2	Conflicts of Interest	Chair	
3	Minutes of Meeting 9 th September 2020	Chair	5 minutes
4	Matters/Actions Arising	Chair	5 minutes
5	Review of Management Accounts to 31/11/2020 and FY Forecast	Ian Brooks	20 minutes
6	Review of Programme Funds (LGF, GPF, GBF, EZ) and FY Forecast	Ian Brooks	20 minutes
7	Paper - Accounting for the Life Sciences Fund	Ian Brooks	15 minutes
8	Paper – Draft Budget 2021/2022 (PART B – no paper on website)	Ian Brooks	20 minutes
9	Review of Corporate Risk Register	Ian Brooks	10 minutes

10	AOB 1) Update on Internal Audit Progress (Dave Rees) 2) Composition of the Committee 3) Dates for meetings 2021	Chair	10 minutes
11	Date of next meeting: TBC, MS Teams		

**FORWARD LOOK
2021**

Standing Items	Review of Management Accounts Review of Corporate Risk Register Review of Progress - Internal Audit Plan and Reports	
March	Review of Terms of Reference	
March	Review of Performance of the Committee	
June	Annual Report of F&A Committee	
June	Review of Internal Audit 2020/21	David Rees
June	Approval of Internal Audit Plan 2021/22	David Rees
June	Annual Accounts, Auditors Opinion, (Re-)Appointment of Auditors	Mike Benson
June	Review of Reserves	
June	Review of EZ Balances	
September	Review of Fraud Risk	Ian Brooks
September	Review of Cyber Security Risk	Ian Brooks
December	Draft Budget 2022/23	
December		