**AGENDA FOR EMPLOYERS’ SKILLS AND EDUCATION BOARD MEETING ON 16 NOVEMBER 2022**

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 19 October
* Review progress of the Local Growth Fund projects including the collaboration between projects
* Review the future funding options for the Pledge and Careers Hub and provide a steer
* Agree the proposed approach for the next phase of skills bootcamps and identify any further employers thar want to get involved
* Discuss the next steps for the Local Skills Improvement Plan
* Provide a steer on further work with Jobcentre Plus, Local Authorities and other partners on plans to support long-term unemployed and economically inactive people.
* Agree the key messages and any follow up action needed from the refreshed evidence to support the economic strategy and the Digital Skills Report

**Note the key meetings that have taken place since 19 October**

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| 19 October | LEP Board meeting |
| 19 October | Macclesfield Careers and Education Fair |
| 20 October | Chester Careers and Education Fair |
| 24 October | First meeting with organisation responsible for National Career Service Delivery in Cheshire and Warrington |
| 24 October | Potential pilot work on decarbonisation/retrofitting using local labour |
| 25 October and 8 November | Economic and Workforce Recovery Group meeting with local partners |
| 28 October | Skills bootcamp steering group and operation group meetings |
| 1 November | Connecting Cheshire Partnership meeting |
| 2 November | Workshop on future role of LEPs in the skills, education and employment agenda |
| 4 November | Sustainable and Inclusive Growth Commission event to disseminate key messages from their recent report |
| 9 November | Review of RESTART performance |
| 9 November | Northwich Careers and Education Fair |
| 10 November | Ellesmere Port Education and Careers Fair |
| 15 November | Digital Skills Partnership Board meeting |
| 15 November | Follow up to plans for pilot work to support retrofit and use of local labour |
| 15 November | Data and Labour Market Steering Group |
| 15 November | Cheshire and Warrington Fair Employment Charter – steering group meeting |
| 16 November | Pledge and Career Leads’ meeting |
| 16 November | LEP Board meeting |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 19 October** (10 minutes)

* List of attendees and apologies (Annex A)
* Invite interest in becoming the Deputy Chair
* To note any additional declarations of interest

**13.40 hrs Note of last meeting and outstanding actions**

* To approve note of last meeting and review updated action list (5 minutes)

**13.45 hrs Updates on Key Developments Since Last Meeting including:**

* **LEP Board -** Kath Mackay (5 minutes)
* **Local Growth Fund** – collaborative working and foundation for wider work including **Institute of Technology and Strategic Development Fund** – Karen Roberts and Dhesi (15 minutes)
* **Innovation, skills and business support,** the ending of European Structural Funding and opportunities for future collaborative working – Kurt Allman (10 minutes)
* **Pledge and Careers Hub future funding options -** Kim Hardman, Paul Colman and Trevor Langston (15 minutes)

**14.30 hrs Skills Bootcamps** (15 minutes)

* Pat Jackson and Sarah Williams to update on skills bootcamp plans and seek a steer from Members on the proposals for the final months of 2022/23 and 23/24

**14.45 hrs**  **Local Skills Improvement Plan and Designation of Employer Representative Body**

* Paul Colman to provide an update (10 minutes)

**14.55 hrs Unemployed and economically inactive people and ambitions to increase earnings**

* Pat Jackson to report on progress to date and invite Members’ views on next steps – (10 minutes)

**15.05 hrs** **Update of Evidence to Support Economic Strategy and Digital Skills Report**

* Members to reflect on key messages and agree any shifts in priorities – Pat Jackson and Sarah Williams

**15.25 hrs Any Other Business and Date of Next Meetings**

* **Date of next meeting** 14 December 2022
* **Items for agenda of next meeting:**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 NOVEMBER 2022 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Sophie Baldock/Nicola Johnson (Bentley Motors)
* Kurt Allman (University of Chester)
* Dhesi (Cheshire College South and West – representing the training providers)
* \*Phil Atkinson (Daresbury)
* Tamara Barker (Engie)
* \*Lucy Liang (AUE Ltd)
* Kim Hardman (Astra Zeneca)
* Kevin Hutchinson (SISK)
* Gemma Meadow (Engenda)
* \*Tim Smith representing \*Eleanor Blackburn (Warrington Borough Council)
* Maggie Chen
* \*Cllr Sarah Pochin (Cheshire East)
* Kevin Hutchinson (SISK)
* Ben Longworth (BAE Systems)
* Pat Jackson (LEP) \*With voting rights

**Apologies**

* Gemma Betteridge (Bentley Motors)
* \*Matthew Smith (Cheshire West and Chester)

**Also attending**

* Karen Roberts (Cheshire College South and West, Sarah Williams, David Brennan, Trevor Langston

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP) and Trevor Langston (LEP)
* Andrew Bridge and Dave Rowlands (CITB)