**CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 OCTOBER**

**Meeting to be held at St Nicholas High School, Greenbank Lane, Hartford, Northwich, CW8 1JW between 13.30 and 15.30 hrs.**

Current list of attendees and apologies at **Annex A.**

**AGENDA**

**13.30 hrs Welcome, introductions and declarations of interest.**

**13.40 hrs Note of last meeting on 18 September 2019**

**13.45 hrs Action list and any matters arising that are not on agenda -** Chair(10 minutes)

**13.55 hrs Apprenticeship Ambassador Network – proposals to link with Employers’ Skills and Education Board and Pledge Management Board (Julia Teale)** - 10 minutes

**14.05 hrs Progress Report on Accelerate Cheshire and Warrington (Charlie Woodcock)**

* **Conditions of DWP Approval and Next Steps**
* **Terms of reference of Management Board**
* **Programme of meeting dates** including meeting of the Shadow Management Board
* **Breakdown of key tasks and rate determining inputs** for full implementation in January
* **Members’ access to dynamic procurement framework** **portal**
* **Overall ambition and key performance indicators** to be developed by Management Board

**14.20 hrs Progress Report - Pledge and Digital Skills Partnership (DSP) - (Sarah Williams/Trevor L)**

* **Road map for DSP**
* **Draft impact measures for DSP**
* **Recruitment to DSP Board**
* **Profiles of each Pledge area**
* **Progress in appointing Pledge Enterprise Advisors**
* **Data and Labour Market Analysis for Students and Teachers**
* **Coherent programme of activities for Pledge**
* **One-page menu of opportunities for businesses to engage with the Pledge** - focused on the potential business benefits of engaging with schools and colleges.
* **Pledge work experience programme**

**14.50 hrs Local Growth Fund Progress Report and Next Steps**

**15.10 hrs Data and Labour Market Intelligence Steering Group - progress report**

**15.20 hrs Stakeholder Map and communications strategy**

**15.25 hrs Any Other Business –** Clare Hayward

* **Risks**
* **Terms of Reference**
* **Date and venue of next meeting** (13 November, United Utilities, Warrington)

**15.30 hrs Close meeting**

**CHESHIRE AND WARRINGTON LEP Annex A**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 16 OCTOBER 2019**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Clare Hayward
* \*Julia Teale (Bentley Motors)
* Paul Colman (South Cheshire Chamber)
* \*Phil Atkinson (Daresbury)
* \*Paul Taylor (Taylor Business Park)
* Dhesi Jasbir (Cheshire College South and West – representing the FE Colleges)
* James Richards (Network Rail)
* \*Bill Carr (Carpe Diem)
* Louise Higgins (United Utilities)
* Faye Van Flute (Lloyds Banking Group)
* Nicola Merriman (National Skills Academy Nuclear)
* \*Stephen Fitzsimons (Warrington Council)
* \*Chloe Taylor (Cheshire West and Chester Council)
* Philip Cox
* Pat Jackson (LEP)

**Apologies**

* \*Nicola Dunbar
* Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

Also attending, Charlie Woodcock, Sarah Williams, Trevor Langston

\*With voting rights