**CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 15 JANUARY**

**Meeting to be held in Motor Room, Engine Rooms at Birchwood Park, 101 Faraday Street, Risley, Warrington WA3 6YN;**

Current list of attendees and apologies at **Annex A.**

**AGENDA**

**13.30 hrs Welcome, introductions and declarations of interest.**

**13.35 hrs Note of last meeting on 16 December 2019 (Annex B)** (Chair - 5 minutes)

**13.40 hrs Action list (Annex C) and any matters arising that are not on agenda –** (Chair - 5 minutes)

**13.45 hrs Progress reports and any issues requiring a steer from Members:**

* + - **Accelerate -** MaudDuthie
    - **Local Growth Fund Investments and next steps for two outstanding bids (Annex D)**
    - **Digital Skills Partnership – Annex E**
    - **Pledge – Annex F**
    - **Data and Labour Market Information – proposed next phase of data and labour market information (outline at Annex G)**

**14.30 hrs** **Membership of Boards** (Annex H)

**14.45 hrs Communications, branding and marketing** (Catherine Walker, LEP Director Communications and Marketing) – 30 minutes. Current version of stakeholder map at Annex H)

**15.15 hrs Refresh of Skills and Education Plan – initial discussion to help shape next steps**

**15. 25 hrs Any Other Business –** Clare Hayward

* **Items for future meetings - Pledge (Feb or March), Accelerate, Digital Skills Partnership, Apprenticeships, Data and Labour Market Information, Refresh of skills and Education Priorities**
* **Date and venue of next meeting** (19 February 2020 – Wyvern House.

Need venues for meetings on:

18 March

17 June

15 July

16 September

18 Nov

16 Dec

**15.30 hrs Close meeting**

**CHESHIRE AND WARRINGTON LEP Annex A**

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 15 JANUARY 2020**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Clare Hayward (Chair)
* \*Nicola Dunbar (Deputy Chair)
* \*Julia Teale (Bentley Motors)
* Paul Colman (South Cheshire Chamber)
* \*Phil Atkinson (Daresbury)
* \*Paul Taylor (Taylor Business Park)
* Jasbir Dhesi (Cheshire College South and West – representing the FE Colleges)
* James Richards (Network Rail)
* \*Bill Carr (Carpe Diem)
* Louise Higgins (United Utilities)
* Nicola Merriman (National Skills Academy Nuclear)
* \*Cllr James Barber (Cheshire East Council)
* \*Stephen Fitzsimons (Warrington Borough Council)
* \*Lisa Harris (Cheshire West and Chester Council)
* Charlie Woodcock (University of Chester)
* Philip Cox
* Pat Jackson (LEP)

**Apologies**

* Martin Wood (Department for Business, Energy and Industrial Strategy) – observer
* Peter Skates (Cheshire East Council observer)

No Contact - Faye Van Flute (Lloyds Banking Group)

Also attending Catherine Walker, Cheshire and Warrington LEP

\*With voting rights